Minutes

Meeting date: **Monday 2nd September, 7pm,** at Prebbleton Cottage

Welcome & Apologies

- Present: Alastair Joyce (Treasurer), Karen Frater, Graeme Gemmill, Jane Elms (Chair/Secretary), Angela Jones, Dave Martin, Sarah Aitken, Molly Sankey
- Apologies: Belinda Jeursen, Averil Carpenter, Graham Carpenter

Minutes of the previous meeting (as circulated and taken as read)

A motion to approve the minutes of the PCA meeting on 5th August 2024 was moved by Jane and seconded by Karen. Carried unanimously.

a. Matters arising –
    - Grant for Residents Group Admin 2023/24 application was rolled over for 2024/25 and accepted - $250 for Admin costs.

Correspondence

a. Email from SDC Admin Grant for Residents Group 2024/25 – approved ($250)
b. Email from Tegan Simpson re Electrician at Cottage (ref to Angela cc Averil)

Financial Report – Presented by Alastair Joyce

A motion that the committee accepts the financial report was moved by Alastair and seconded by Karen. Carried unanimously.

Monthly Reports/Project Updates

1. Prebbleton Cottage – nil

2. Prebbleton Life
    a. Healthy Harvest no longer holding PL – thank you card and chocolates delivered from PCA
    b. Alastair raised concern regarding the Advert size for the sponsoring business (comparing to Church after school activity group notice).
    c. Query re distribution date – distributed at the end of the month prior as there may be events/info for the start of the publication month.
    d. Karen to make labels for plastic stands (ie that they belong to PCA); Plastic stand for Fresh Choice to make PL more visable.

General Business

a. Alastair – re dangerous intersections and Lincoln Voice – Alastair advocating himself. To let PCA know if he wants future support.
b. Christmas Market update/process – Jane and Angela to work on this

c. Community Questionnaire/Survey – further work Karen and Jane to look at.
d. PCA website – query re value for money, traffic; needs updating with minutes from 2024 meetings.
e. Friday Friends – Daphne McAven, to end role as co-ordinator; Jane proposed that the PCA takes this on as an Activity they run, Jane offered to co-ordinate. Committee agreed. Will look to get funding from SDC.
f. Date of AGM discussed. Date set for Monday 4th November.

Meeting closed 8.31 pm

Next monthly meeting – Monday 7th October, 7pm, Prebbleton Cottage

Prebbleton Community Association Inc.

Financial Report: September Meeting 2024

Summary for the period from 03-08-24 to 30-08-24

Receipts		
SDC deposit		250.00
Total -- Receipts		**250.00**
Net increase (decrease) in cash held		**250.00**
Cash at the beginning of the period		**7006.32**
Cash at the end of the period	**Westpac account**	**7181.32**
	Cash on Hand	**75.00**
		7256.32

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Accounts for payment approval

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