Minutes

Meeting date: Monday 1st July 2024, 7pm at Prebbleton Cottage

Welcome & Apologies

- Present: Alastair Joyce (Treasurer), Karen Frater, Graeme Gemmill, Jane Elms (Chair/Secretary), Averil Carpenter, Graham Carpenter, Angela Jones, Molly Sankey, Dave Martin
- Apologies: Belinda Jeursen, Sarah Aitken,

Guest: Floor handed over to Cr Debra Hasson for updates regarding SDC and projects in Prebbleton, PCA raised issues submitted for SDC LTP and asked what happens with all issues, followed by a Q&A session. Our thanks were extended to Cr Hasson for speaking to the PCA. Cr Hasson then left the meeting.

Minutes of the previous meeting (as circulated and taken as read)

A motion to approve the minutes of the PCA meeting on 3rd June 2024 was moved by Jane and seconded by Karen. Carried unanimously.

a. Matters arising –
    - Healthy Harvest/Fresh Choice – regarding location of plastic holders for PL. WIP (work in progress). **Jane** to follow-up;
      [Subsequent to meeting, Dave has followed up with Fresh Choice]
    - A group of Prebbleton residents planted 200+ Daffodil bulbs near the raised garden/sign on the LH side of the Northern entrance (Springs Rd). PCA to notify SDC regarding avoid mowing area. **Jane**
    - Need to review process for Christmas market planning – deferred to August meeting;
    - Meeting with Mayor discussed.
    - Delay application for SDC Grant to fund 3 editions of PL. Karen to approach local businesses and see if we can get sponsorship until Jan 2025 then review.
b. Action items list needs updating. **Jane**

Correspondence

a. Email to Woolston Brass – not requiring band Christmas 2024 (no reply)
b. Email to FreshChoice re brochure stand for PL (no reply)
c. Email to 3 local councillors to invite them to a PCA meeting - RSVP from Crs Miller (August meeting) and Hasson (July meeting)
d. Email to and from CINCH re committee details update
e. Email from Tegan Simpson re Cottage (forwarded to Averil & Graham)
f. Emailed Grant application to SDC for Residents Group Admin Grant 2023/24

A motion that the committee accepts the correspondence was moved by Jane and seconded by Alastair. Carried unanimously.

Financial Report – Presented by Alastair Joyce

- Payments:

  Approval sought for the payment of:

  i. Reimbursement to A Carpenter for $25 paid for 100+ daffodils from Templeton Daffodils

A motion that the committee accepts the financial report and approves of the reimbursement to A Carpenter was moved by Alastair and seconded by Karen. Carried unanimously.

Monthly Reports/Project Updates

1. Prebbleton Cottage – Averil and Graham have tidied up garden; concern over items left on bench by other hirers (refer to SDC)

2. Prebbleton Life
   a. Principles for PL Sub-committee accepted with no further discussion; Jane to add principals regarding sponsorship to pay for printing; living document so can be added to as necessary. Still needs a section regarding use of people in photos.
   b. Items for September edition due **Monday 19th August**
      i. Averil to write brief note to acknowledge Templeton Daffodils and send to PL Team
      ii. Graeme to follow up with Shannon Bloor re Pocket Park update

General Business

a. Alastair – re dangerous intersections and Lincoln Voice (background info on back of Agenda) – deferred to special committee meeting.
b. Photos from Matariki 2023 event (Financials – AJ) for overdue accountability report for SDC
c. *Christmas Market update/process (Differed to August meeting)*
d. Community Questionnaire/Survey – brain dump handed out, decided to – deferred to special committee meeting for further discussion
e. Car boot sale – deferred to special committee meeting
f. Averil – collaboration with other community associations (deferred to August meeting)
g. Prebbleton Hall??? There is a need for Prebbleton Community Association to drive future plans for a Community Centre given SDC has dropped this from current LTP – deferred to special committee meeting.

Meeting closed 8.55pm

Special Committee meeting as per email.

Next monthly meeting – Monday 5th August, 7pm; Guest Cr Miller

Prebbleton Community Association Inc.

Financial Report: July Meeting 2024

Summary for the period from 01-06-24 to 28-06-24

Receipts		
SDC pumpkin market stall site rent		25.00
Preb Life sponsorship		575.00
Total — Receipts		**600.00**
Less: Payments		
Advertising and promotion		
Selwyn Print Ltd – June July Aug Newsletter		575.00
Total — Payments		**575.00**
Net increase (decrease) in cash held		**25.00**
Cash at the beginning of the period		**6983.38**
Cash at the end of the period	**Westpac account**	**6933.38**
	Cash on Hand	**75.00**
		7008.38

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