Minutes of the Prebbleton Community Association
December 2025

Date/Time:	1st December, 7.12pm
Where:	Prebbleton Cottage
Present:	Karen Frater, Angela Jones, Jane Elms, Alastair Joyce, Graeme Gemmill, Graham Carpenter, Karen Dreaver
Apologies:	None

1. Welcome & Apologies

- Karen Dreaver welcomed by Jane and the rest of the committee.
- No apologies

2. Minutes of the previous meeting (November) & matters arising.

- Adrienne Gemmill had contacted us regarding the potential of putting lights on the tree at the corner of Blakes and Springs. This is actually church land. Karen F to write to church about the idea. Alastair will look into how to potentially do this (electricity/solar) **ACTION POINT**

Resolution that the minutes of the previous meeting, held 3rd November 2025, be accepted. Moved by Karen F, Seconded Alastair. Carried.

3. Correspondence

- SDC re ANZAC Day 2026
- Cr Sarah Barnsley re cottage maintenance (email forwarded to committee)
- Tracy Summerfield (National candidate) – advertising in PL
- Southern Strummers (Graeme) – not available for Christmas Market/Carols anymore
- Adrienne Gemmill – Light up Prebbleton (deferred from November)

Jane moved that correspondence be accepted, Alastair seconded. Carried

4. Financial Report

- Alastair tabled November financial report (see attached).

Alastair moved that we reimburse the following people (Jane Elms - $65 for Friday Friends. Selwyn Print – Christmas Carol sheets $163.88, Prebbleton Life $690. Prebbleton Cottage Rental November $28.25) and the financial report be accepted. Seconded Graham C. Carried

5. Monthly Reports/Updates

- Prebbleton Cottage – nothing to report
- Prebbleton Life

- Karen F would like to revisit having a Prebbleton Person Profile in each month. Suggested Finn Surman as first shoulder tap. Graeme Gemmill will contact. Karen F forward him "talking points" **ACTION POINT**
- From above correspondence. Jane moved that the PCA allows for political advertisement in the PL newsletter as long as there is a clear byline that is doesn't reflect the PCA values etc. Seconded Angela. Carried. Karen F to get back to Tracey Summerfield **ACTION POINT**

- Friday Friends – nothing to report
- Ecogas – nothing to report

6. General business

- Prebbleton Pet Show - learnings
  - Look at an earlier day next year
  - Would be so much better is council would let us on the grass.

- Christmas Market and Grotto
  - Reviewed planning sheet. **ACTION POINTS** below
  - As per above. Southern Strummers unavailable now. Karen D asking another Ukelele group

- 2026
  - At February meeting plan for the year ahead as January to many people away
  - Continue with Mondays at 7pm
  - Community meeting idea for early 2026

- Simplifying Local Government – draft proposal about dropping regional councils (defer until February meeting)

7. Meeting closed 8.15pm. Next meeting 2nd February 2026

Action Points table:

Christmas Carols and Market – Tree branches	Graeme G
Christmas Carols and Market – mark out sites	Alastair
Christmas Carols and Market – Put out signage	Karen D
Contact Church regarding putting lights in tree on corner	Karen F
Contact Tracey Summerfield	Karen F
Get questions to Graeme G regarding Prebbleton Person Profile	Karen F
Back up plan for PL if subcommittee away	Jane

Prebbleton Community Association Inc

Financial Report December 2025 meeting

For the period from 01-11-25 to 30-11-25

	30-11-25
Receipts	
Accounts receivable (P/L advertising)	370.00
Community event/Market Income (stall fees paid Nov)	475.00
Total — Receipts	**845.00**
Less: Payments	
Accounting/audit fees (EOY financials)	50.00
Advertising/promotion/newsletter (Preb Life)	690.00
Community Event/market costs (Pet Day Lib Ins)	449.94
Donations & Gifting spent (flowers- Averil)	55.00
Printing and stationery	169.08
Rent (cottage meeting Oct)	28.25
Total — Payments	**1,442.27**
Net increase (decrease) in cash held	**(597.27)**
Cash at the beginning of the period	6,837.54
Cash at the end of the period	**6,240.27**

Payments due for approval:

Selwyn Print for November Prebbleton Life	690.00
Selwyn Print for Christmas carol sheets	163.88
Prebbleton cottage rental November	28.25

Receivables due:

P/L advertising Dec/Jan Issue	985.00