Minutes of the Prebbleton Community Association
June 2025

Date/Time:	2nd June 2025, 7.06pm
Where:	Prebbleton Cottage
Present:	Karen Frater, Graeme Gemmill, Jane Elms, Graham Carpenter, Alastair Joyce, Averil Carpenter
Apologies:	Angela Jones

1. Welcome & Apologies

- Angela Jones is an apology due to sickness. Jane moved we accept her apology, Graham seconded. Carried

2. Minutes of the previous meeting (May) & matters arising.

Notify SDC about gutter guard, Prebbleton Cottage	Averil	Completed
Signage for Wire Stand	Jane	Work in Progress
Send through guidelines to Prebbleton Life Newsletter subcommittee	Jane	Work in Progress
ANZAC day roundup for use next year	Jane	Completed
ANZAC day thank you cards	Jane	Completed
Potential Pet Day – contact Karen Dreaver	Karen	Yes. Work in Progress
Print and give to committee – draft constitution	Karen	Completed
Cycle safety – potential article in PL, contact Peter Grundy	Jane	In Prebbleton Life this issue
Back up plan for PL if subcommittee away	Jane	Work in progress
Prebbleton Life distribution/left over newsletters	Graeme/Karen	Completed

Resolution that the minutes of the previous meeting, held 4th May 2025, be accepted. Moved by chair. Carried.

3. Correspondence

- Denise Carrick re Community Boards (forwarded to committee)
- Other miscellaneous

Jane moved that correspondence be accepted, Karen seconded. Carried

4. Financial Report

- Alastair tabled May financial report (see attached).

Alastair moved that we accept the May financial report and pay the Selwyn Print invoice ($575) and Cottage rental. Seconded Averil. Carried.

5. Monthly Reports/Updates

- Prebbleton Cottage – Nothing to report
- Prebbleton Life – Jane moved that if there is a need for more copies to be printed for further editions (100-150 more) this be okayed in advance. Seconded Alastair. Carried
- Friday Friends – nothing to report

6. General business

- **Community Boards**
    - We agree that these are important, and we will advocate for them.

- Constitution/Membership
    - Discussed changes in the law: What's changing for members; Committees and Officers; What's changing for members; Every time there are law changes the committee needs to update the constitution
    - Adjourned to next meeting. Currently up to Committee Members.
- Christmas Carol and Market – looking at doing it Thursday the 18th (last day of school) December

7. Meeting closed 9.24pm. Next meeting 7th July 2025

Action Points table:

Signage for Wire Stand	Jane
Send through guidelines to Prebbleton Life Newsletter subcommittee	Jane
Potential Pet Day – contact Karen Dreaver	Karen
Back up plan for PL if subcommittee away	Jane
Christmas Carols and Market – band availability	Graeme G

Prebbleton Community Association Inc

Receipts & Payments Summary

For the period from 03-05-25 to 31-05-25

	31-05-25
Receipts	
Community event/Market Income (ANZAC refund-SDC)	**379.06**
Interest received	**0.26**
Total — Receipts	**379.32**
Less: Payments	
Advertising/promotion/newsletter (Selwyn Print & Brochure stand Fresh Ch)	**789.20**
Community Event/market costs (ANZAC & Friday Friends)	**584.05**
Total — Payments	**1,373.25**
Net increase (decrease) in cash held	**(993.93)**
Cash at the beginning of the period	**6,845.57**
Cash at the end of the period	**5,851.64**

Payments due for approval:

Selwyn Print for June Prebbleton Life (awaiting confirmation invoice) 575.00

Receivables due: Prebbleton Veterinary Hospital , June P/L sponsorship 575.00